



Finance Director  
Town of Burrillville

The Town of Burrillville is seeking an experienced Finance Director. The Finance Director reports directly to the Town Manager, and must work effectively with the Town Council, Department Heads, and representatives of other governmental jurisdictions, taxpayers, and staff.

Key responsibilities include managing the receipt and disbursement of all funds, controlling expenditures to ensure budget appropriations are not exceeded, preparing the annual budget and comprehensive annual financial report, coordinating and structuring bond issues, purchasing and contract management, and internal auditing of revenue and expenditures.

The position requires a Bachelor's Degree in Accounting, Finance, or closely related area. CPA, advanced degree, and/or certification (CGFO, Certified Government Finance Officer or CGFM, Certified Government Finance Manager) as well as previous experience as a local government Finance Director, is preferred.

For a detailed description of the duties/responsibilities, please see the job description available at [www.burrillville.org](http://www.burrillville.org). The salary for this position will be determined based on the experience and the qualifications of the applicant. The Town provides an excellent benefits package.

To be considered in the first review of candidates, electronic submissions may be sent to [glabossiere@burrillville.org](mailto:glabossiere@burrillville.org) with "Finance Director" in the subject line or submit your cover letter and resume to:

Town of Burrillville  
Paul A. MacDonald, Chairman - Personnel Board  
105 Harrisville Main Street  
Harrisville, RI 02830

All information must be received by

Wednesday, August 12, 2020 at 3:00 p.m.

Minority and affirmative action candidates are encouraged to apply.

*The Town of Burrillville is an Equal Opportunity Employer. The Town prohibits discrimination in all aspects of employment because of age, race, color, sex, sexual orientation, gender identity, political or religious affiliation, or physical or mental disability.*