

New England States Government Finance Officers' Association  
Approved Minutes  
September 17, 2024

Board Members Present (In person & on Zoom): Rob Buden, Lisa Hancock, Michelle Harrison, Kim Lord, Ellen Sanborn, Cheryl Fournier, Scott Gesauldi, Juli Millett, Carol Pratt, Sarh Wood, Michelle Morrissey, Mark Fleischer, Justin Campo, Tammy St. Gelais, Caitlyn Choiniere, Sarah Hassell, Randy Rossi, Cheryl Lindberg, Abbie Sherman, Angela Aldieri

Regrets: Kathy Raposa, Michael Gaughan

Also attending: Executive Director David Delano

The meeting was called to order at 11:30am by President Sherman. A roll call for attendance was done. A quorum was present.

**Approval of Minutes**—Sanborn moved, seconded by Hancock to approve the August 1, 2024, draft minutes as amended. The motion passed. Buden abstained.

**Approval of Treasurer's Report**—St. Gelais moved, seconded by Millett to approve the report as of August 31, 2024. The motion passed. No abstentions.

**President's Report**—Former President Hancock expressed gratitude to the team in her tenure as president. Special recognition to Cheryl Linberg as former Secretary for all of her work and service. Hancock also announced her retirement as of 2/3/2025. Hancock extended a congratulations to new President Sherman. Discussion on the contract for Exec. Director Delano (review evaluation-November) as well as policies need to be updated. New President Sherman thanks past president Hancock for all her hard work. President Sherman would like to improve scholarship policy and focus on Vermont Conference (09/2025). Hancock will share sponsor list with President Sherman, new president checklist, and will give start-up money to President Sherman. The new president's checklist will be posted on website.

**Executive Director's Report**—Exec. Director Delano extended a thank you to former president Hancock. Discussed the use of Google Sheets (how to pay by using account and routing number to pull payment). Two laptops purchased (one to be used by Secretary and the other for President use). Delano wants to obtain a credit card but will need Treasurer assistance to open a special account (less chance of fraud). An evaluation will need to be done for Exec. Director prior to November. His contract can be done at the same time (scope will have to be updated).

**Schedule meetings for FY25**—The following dates have been scheduled for upcoming Board meetings: November 14, 2024-location TBD (in person), January 16, 2025-Zoom, Spring Seminar-date/location TBD, June 5, 2025-location TBD (in person).

**Conference Updates**—CT 2024 (Mystic, CT)—A lot of positive feedback received, great sponsorship support, a lot of money to be returned. Cheryl F. will give Hancock an update on what's been paid. Delano approves payment as we go along. VT 2025 (Jay Peak, VT)—A lot of people attending from Vermont. A site visit was done for Jay Peak, and a sub-committee was formed. They will start to send out "save the dates". They are thinking of doing flannel again and will start working on the budget. RI 2026 (Providence Omni Hotel)—There is now full representation on the Board for RI; new members added (Choiniere & Hassell). The Providence Omni Hotel has been booked. MA 2027—They are trying to find a location (Cape Cod?). In October, they will do a site visit. NH 2028 (Mount Washington Hotel)—Nothing to report; too early.

**Other Business** – No additional business to discuss at this time.

A motion to adjourn was made by Hancock and seconded by St. Gelais. Motion passed unanimously and the meeting adjourned at 12:27 pm.

Respectfully,

*Michelle Harrison*

Michelle Harrison, Secretary